












Parent Checklist for Qualifying Pre-K Students

Instructions: Use this template to support parents with completing the qualification process for qualifying prekindergarten and obtaining and submitting the required documents for enrollment.

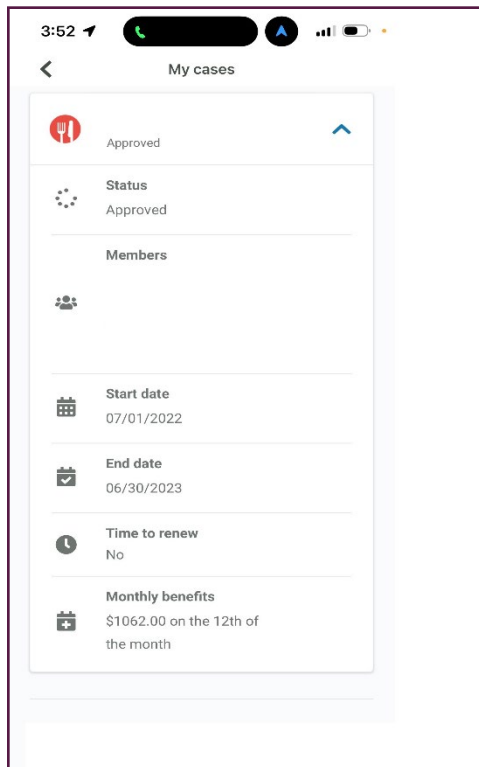
Qualifications:			
<input type="checkbox"/> 1. Students must be 4 years old by Sept. 1, (CURRENT SCHOOL YEAR) <input type="checkbox"/> 2. The family must reside in Fort Bend ISD and... <input type="checkbox"/> 3. Meet ONE of the three following qualifying requirements: <ul style="list-style-type: none"> • Language • Income • Other (<i>Homelessness, Foster Care, Military Status, Star of Texas Award eligible</i>) 			
Language		Income	
CHECK WHEN COMPLETE: <input type="checkbox"/> *Home Language Survey <input type="checkbox"/> *English Language Proficiency Assessment for Early Learners (<i>preLAS</i>): *Important Notes: ➤ <i>If either of your responses indicates the use of a language other than English, then the school district must conduct an assessment to determine how well your child communicates in English.</i> ➤ <i>The preLAS assessment information will be used to determine if Bilingual and/or English, as a Second Language program services are appropriate and to inform instructional and program placement recommendations.</i>		PROVIDE ONE OF THE FOLLOWING DOCUMENTS: <input type="checkbox"/> Current SNAP eligibility letter or printed screenshot from the website <input type="checkbox"/> Current paycheck stub (<i>dated within 30 days</i>) <input type="checkbox"/> Statement of Earnings from employer <input type="checkbox"/> Unemployment Documentation <input type="checkbox"/> Worker's compensation payment stub <input type="checkbox"/> Disability compensation payment stub <input type="checkbox"/> Business/farming documents, such as ledgers books, and/or self-issued paycheck stubs if self-employed <input type="checkbox"/> Last year's income tax return if self-employed	
Homeless	Foster Care	Military	Star of Texas
PROVIDE ONE OF THE FOLLOWING DOCUMENTS FOR ONE OF THE QUALIFYING CATEGORIES ABOVE:			
CHECK WHEN COMPLETE: <input type="checkbox"/> Student Residency Questionnaire (provided by the school) <input type="checkbox"/> Student Homeless Packet (provided by the school) <input type="checkbox"/> Meet with counselor/social worker	<input type="checkbox"/> DFPS letter as proof of eligibility <input type="checkbox"/> CPS form for foster placement is Form 2085FC <input type="checkbox"/> CPS form for adoptive placement is Form K-902-2226- <input type="checkbox"/> Adoptive Placement Agreement	<input type="checkbox"/> Verification of U.S. Department of Defense photo I.D. (<i>DO NOT COPY ID</i>) <input type="checkbox"/> Statement of Service <input type="checkbox"/> Copy of Death Certificate <input type="checkbox"/> Copy of Purple Heart Orders <input type="checkbox"/> Copy of official letter from the commander <input type="checkbox"/> Copy of a letter from the U.S. Department of Veterans Affairs <input type="checkbox"/> Documentation that the service member is MIA	A parent/person eligible for the Star of Texas Award may: <input type="checkbox"/> Copy of the resolution (certificate) awarded to the parent of a child <input type="checkbox"/> Proof of name on the list of past honorees at https://gov.texas.gov/uploads/files/organization/criminal-justice/PastStarOfTexasAwards.pdf
Important Notes: Children of military families qualify for Pre-K when the child is: <input type="checkbox"/> <i>the child of an active-duty member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who is ordered to active duty by proper authority</i> <input type="checkbox"/> <i>the child of a member of the armed forces of the United States, including the state military forces or a reserve component of the armed forces, who was injured or killed while serving on active duty</i> A child of a parent who is eligible for the Star of Texas Award will qualify for Pre-K if the parent is: <input type="checkbox"/> <i>a peace officer under Texas Government Code §3106.002</i> <input type="checkbox"/> <i>a firefighter under Texas Government Code §3106.003 or</i> <input type="checkbox"/> <i>an emergency medical first responder under Texas Government Code §3106.004</i>			

Acceptable Forms of Documentation for Eligible Pre-K Students

Required Enrollment Documents:		
Once eligibility for Pre-K has been determined, provide one copy of each of the documents that are required to enroll your child in school to the campus ADA/Attendance Clerk.		
<input type="checkbox"/> Documentation of Birth <ul style="list-style-type: none"> ✓ Birth Certificate (<i>original</i>) or ✓ Hospital birth record, ✓ Adoption records 	<input type="checkbox"/> Guardian Proof of Identity <ul style="list-style-type: none"> ✓ State Issued Parent Photo ID ✓ State Issued Driver's License ✓ Valid Passport 	<input type="checkbox"/> Utility Bill <ul style="list-style-type: none"> ✓ Electric ✓ Water ✓ Natural gas  <p>Note: the document submitted must be current and dated within 30 days of the application date.</p>
<input type="checkbox"/> Social Security Card <ul style="list-style-type: none"> • Original card (<i>when available</i>) 	<input type="checkbox"/> Proof of Residence in Fort Bend County <ul style="list-style-type: none"> ✓ Deed ✓ Mortgage ✓ Monthly mortgage statement ✓ Mortgage payment booklet ✓ Residential lease ✓ Property Tax Statement 	<input type="checkbox"/> Child's Immunization Record <ul style="list-style-type: none"> • Immunization record signed by a pediatrician 
Alternate Enrollment Documents for Consideration on a <u>Case-by-Case Basis</u> :		
If a document from any of the categories above may not be obtained, provide one acceptable form of documentation required to enroll your child in school to the campus ADA/Attendance Clerk. Alternative documentation is considered on a case-by-case basis and is subject to review.		
<input type="checkbox"/> Documentation of Birth <ul style="list-style-type: none"> ✓ Statement of the child's date of birth issued by the division of the Texas Department of State Health Services responsible for vital statistics for school admission purposes ✓ Passport ✓ Church baptismal record 	<input type="checkbox"/> Guardian Proof of Identity <ul style="list-style-type: none"> ✓ US passport book ✓ Passport card ✓ US Citizenship Certificate ✓ Certificate of Naturalization with identifiable photo (<i>N-550, N-560, N-561, N-570, or N-578</i>) ✓ US military photo ID card for active duty, reserve, or retired personnel 	<input type="checkbox"/> Utility Bill - <i>No alternate documents</i> <ul style="list-style-type: none"> ✓ Electric ✓ Water ✓ Natural gas  <p>Note: The document presented must be current and dated within 30 days of the application date.</p>
<input type="checkbox"/> Social Security Card <ul style="list-style-type: none"> ✓ Dependent military ID with preprinted SSN ✓ Health card, Medicare or Medicaid card with SSN 		<input type="checkbox"/> Child's Immunization Record <ul style="list-style-type: none"> ✓ Medical exemption signed by a US-licensed MD or DO, clearly stating a medical reason the child cannot receive specific vaccines. ✓ Affidavit of exclusion for reasons of conscience, including religious belief, from required school immunizations. https://www.dshs.texas.gov/immunize/school/exemptions.aspx  <p>Note: Unless the exemption states a lifelong condition, the exemption is only valid for one year.</p>

Proof of Income Documentation:

- ✓ Current SNAP or Medicaid eligibility letter or printed screenshot from the account online
- ✓ One month of current paycheck stub (dated within 30 days)
- ✓ Statement of earnings from the employer
- ✓ Unemployment Documentation
- ✓ Worker's compensation payment
- ✓ Disability compensation payment stub
- ✓ Last year's income tax if self-employed



Instructions: Use this checklist to support parents with providing the required documents to enroll in the prekindergarten program at the school.